



November 2021

HALES CORNERS LIBRARY

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

Adult Services Librarian

Hales Corners Public Library (www.HalesCornersLibrary.org) is looking for an outstanding professional with a dedication to providing lifelong learning opportunities to adults. Characteristics desired include an enthusiastic, friendly and patient personality, tech savvy, a great sense of humor and the ability to work well with everyone.

The Hales Corners Library, located at 5885 S. 116th Street, is located in the Village of Hales Corners (population of 7,598) and has a collection of about 49,000 items, with yearly circulation (2019) of 117,181. The Village of Hales Corners, home of the W. Ben Hunt Cabin and Prairie, is located in the southwest corner of Milwaukee County. [Click here](#) for a map showing the location of the Hales Corners Library.

Hales Corners Library is a member of the Milwaukee County Federated Library System and shares the Sierra automation system powered by Innovative. Public-use computers are managed using TBS – Today's Business Solutions Inc., MyPC computer booking & access management software and Print From Anywhere ePRINTit management software. Online room-use and events are managed using Evanced software.

The Hales Corners Library is committed to providing quality programs and services to our community. Primary responsibilities and skills needed:

- Managing all adult services, programs, and collections
- Providing reference services to the general public
- Being an active member of the community

Requirements: MLS/MLIS from an ALA-accredited library school or equivalent, one or more years of successful professional public library experience preferred, experience providing programs in a public library preferred, strong customer service orientation.

Compensation: \$24 per hour. Excellent benefits package with participation in the Wisconsin Retirement System.

Position is 35.2 hours per week. Hours include some evenings and weekends.

Send [application](#), cover letter, and resume to Interim Library Director Martha Riel (martha.riel@mcfls.org)

Deadline: Apply by close (5 p.m.) on Sunday, December 5th, 2021 for first consideration. Position will remain open until filled. AA/EOE/ADA

For more information about the library and the Village of Hales Corners please check the library's website www.HalesCornersLibrary.org and the Village's website www.halescorners.org.

Our mission is to provide the community with a space dedicated to the power of knowledge and technology, the world of culture, and the joy of reading by providing excellence in library services, resources, and programs.