



HALES CORNERS LIBRARY

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130
Telephone (414) 529-6150

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, September 8, 2022 – 6:30 PM
Meeting Notice / Agenda (Revised)**

Notice is hereby given that the Library Board will meet at the above date and time, at the **W. Ben Hunt Center** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Board of Trustees will not take formal action at this meeting.]

1.0 CALL TO ORDER AND ROLL CALL

2.0 PUBLIC COMMENTS

3.0 APPROVAL OF MINUTES

3.1 Approval Minutes, July 28, 2022 – ACTION

3.2 Next meeting date: Thursday, September 29, 2022 (4th Thursday)

4.0 COMMITTEE & LIAISON REPORTS

4.1 Finance & Personnel Committee

4.2 Village Building Facilities Maintenance Committee

4.2.1 Library Facility Graef Report, discussion of Cost Estimate – POSSIBLE ACTION

4.3 Friends of the Library Liaison

4.4 Strategic Planning Committee

4.5 Whitnall School District Liaison

4.6 Village Chamber of Commerce

4.7 Village Liaison

5.0 AGENDA ITEMS

5.1 Library Budget Report – July 2022 – ACTION

5.2 Library Board Fund – July 2022 – ACTION

5.3 Library Payroll (#16, #17) – ACTION

5.4 2022 Library Budget, review estimated to year end

5.5 2023 Library Budget – ACTION

5.6 Resolution #L22-03 of merit-based pay plan for 2023 – ACTION

5.7 Convene to Closed Session – ACTION

The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for any public employee over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate. The specific subject matter which will be considered in the closed session is as follows:

5.7.1 Review of new position of Assistant Library Manager and promotion of Seth Harrison to Assistant Library Manager to begin January 1, 2023

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

5.7.2 Review of title change and job description for Joseph Barr of Adult Services Librarian to Adult and Technical Services Librarian and modification of weekly hours from 37 to 40 (1fte) to begin January 1, 2023

5.7.3 Library Director Performance Evaluation

5.8 Reconvene in open session – ACTION

6.0 ADJOURNMENT

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director

September 2, 2022

cc: Library Board, Library Director, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press