



HALES CORNERS LIBRARY

5885 South 116th Street W.BEN HUNT CENTER Hales Corners WI 53130
Telephone (414) 529-6150

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, September 28, 2023
6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, in the **Library Board Room** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Board of Trustees will not take formal action at this meeting.]

1.0 CALL TO ORDER AND ROLL CALL

2.0 PUBLIC COMMENTS (3-minute limit per speaker)

3.0 CONSENT AGENDA

- 3.1 Minutes: August 24, 2023
- 3.2 Approval of Library Budget Report & Board Fund – August 2023
- 3.3 Approval of Library Payroll (#17-19)
- 3.4 Next meeting date: October 26, 2023

4.0 COMMITTEE & LIAISON REPORTS

- 4.1 Friends of the Library Liaison- S. Lewin-Lane
- 4.2 Whitnall School District Liaison- L. Komars
- 4.3 Building Facilities Maintenance Committee Liaison- P. Harycki
- 4.4 Village Liaison- M. Eternicka

5.0 DIRECTOR’S REPORT

- 5.1 Reminder: Budget Presentation to Village Board on Thursday, October 12th at 6:30 PM, Village Hall
- 5.2 Strategic Planning Committee recruitment update
- 5.3 Awarded WiLS Ideas to Action Fund grant for \$5,000 for W. Ben Hunt Prairie Learning Garden
- 5.4 Chosen for New Director Boot Camp in WI Dells, hosted by Wisconsin Department of Public Instruction (Nov. session)

6.0 AGENDA ITEMS

- 6.1 Resolution #L23-01 to transfer MCFLS funds of \$67,000 to Village
- 6.2 Approval of Facilities Cleaning Assistant job description, creation of position, addition to 2023 pay scale, and recruitment start date
- 6.3 Approval to terminate current cleaning contract (minimum 30 days notice)
- 6.4 Review of Foundation mtg on 9/27

7.0 ADJOURNMENT

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director
September 22, 2023

cc: Library Board, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.