

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, July 25, 2024
6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, in the **Library Board Room** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Board of Trustees will not take formal action at this meeting.]

1.0 CALL TO ORDER AND ROLL CALL

2.0 PUBLIC COMMENTS (3-minute limit per speaker)

3.0 ANNUAL MEETING

3.1 Election of Officers 2024-2025 – ACTION

4.0 CONSENT AGENDA

4.1 Minutes: June 27, 2024

4.2 Minutes: Special Meeting: May 28, 2024

4.3 Approval of Library Budget Report & Board Fund – June 2024

4.4 Approval of Library Payroll (#13-14)

4.5 Next Library Board meeting is Thursday, August 22

5.0 COMMITTEE & LIAISON REPORTS

5.1 Friends of the Library Liaison- S. Lewin-Lane

5.2 Strategic Planning Committee- S. Lewin-Lane

5.3 Library Foundation & Fundraising Updates- Wilkes

5.4 Whitnall School District Liaison- L. Komar

5.5 Village Liaison- M. Bennett

6.0 DIRECTOR'S REPORT

6.1 Staffing Update

6.2 FLSA update and which staff are exempt or non-exempt

7.0 AGENDA ITEMS

7.1 Resolution #L24-01 to transfer MCFLS funds of \$67,000 to Village

7.2 Request to close Library on Friday, Oct. 25 at 1pm for half-day of training

7.3 Update employee handbook sick day and overtime policy to match Village

7.4 Library Staff Pay Scale update

7.5 Creation of Circulation Team Lead position

7.6 Set date for Special Meeting: Book Reconsideration Appeal

8.0 ADJOURNMENT

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director
July 19, 2024

cc: Library Board, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press
Note: Issues that require public input or for which citizens are present will receive priority on the agenda.

If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.