

The meeting was called to order at 6:31 p.m. by Treasurer Kiernan

1.0 ROLL CALL – Present Trustees: T. Kiernan, B. Shaw, Director Stephanie Lewin-Lane, L. Komar, E. Leonard, and M. Eternicka Village Liaison (virtual due to power outages), P. Harycki (6:40pm)
Absent: N. Wilkes

2.0 PUBLIC COMMUNICATION – Village President Dan Besson discussed the upcoming referendum for capital repairs and reiterated his support of the library

3.0 APPROVAL OF MINUTES – Minutes of the 5-26-22 meeting were reviewed and a motion was made and seconded (Komar/Leonard) to approve the minutes as presented, motion passed.

4.0 COMMITTEE & LIAISON REPORTS

4.1 Finance & Personnel Committee

4.1.1 Update on current budget- Treasurer Kiernan and Library Director Lewin-Lane have met to discuss an inherited shortfall in the 2022 budget. Adjustments have been made to several areas and the shortfall has been significantly decreased. A few questions remain and Kiernan wants to make sure the Library and the Village are on the same page. More updates will be given at the next meeting

Comments- Moving forward, Shaw requests to make over/underages as clear as possible. Leonard notes that the budget fluctuates throughout the year and suggests a quarterly update

4.2 Village Building Facilities Maintenance Committee- Meeting postponed

4.3 Friends of the Library Liaison- Friends having a pop-up sale in conjunction with a Health Dept. event on July 29

4.4 Strategic Planning Committee – gathering demographic information for guided survey discussions

4.5 Whitnall School District Liaison- Whitnall graduate community survey closed, summer school started

4.6 Village Chamber of Commerce- Graef still working on report for capital projects, Awards committee will update plaques with new appointments, contemplating joint cleaning services

5.0 AGENDA ITEMS

5.1 Director's Report

5.2 Library Budget Report – May 2022 – Motion to approve (Harycki/Leonard). Motion carried

5.3 Library Board Fund – May 2022 – Motion to approve (Harycki/Leonard). Motion carried

5.4 Library payroll (#11, #12) – Motion to approve (Komar/Harycki). Motion carried

5.5 Request from Mobcraft to use parking lot during July 4th event- Concerns about traffic and child safety, as well as garbage and water liability. Motion to get additional information from the Village regarding licensing and legal information from similar past events, as well as the following terms: Terms- \$1,000 security deposit, \$250 rental fee, May serve between 4-8pm, Due to road closures, must be in place before 1pm, Must collect and dispose of own garbage, May not use library utilities, such as electricity or water, Must show proof of insurance (Harycki/Komas). Motion approved

5.6 Next meeting date: Thursday, July 28, 2022

6.0 ADJOURNMENT

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director

July 25, 2022

cc: Library Board, Library Director, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press