

Hales Corners Library
Library Board of the Trustees – Minutes Budget Meeting
Thursday, January 4, 2022

The meeting was called to order at 6:32 p.m. by Chair Lindberg

1.0 ROLL CALL – Present: M. Lindberg (Chair), Trustees: P. Harycki, L. Komasa, E. Leonard, T. Kiernan, Interim Director M. Riel, B. Ludwig, Village Liaison L. Bergan. Absent C. Rogall

2.0 PUBLIC COMMUNICATION – none

3.0 COMMITTEE & LIAISON REPORTS

3.1 Finance and Personnel Committee

3.2 Friends of the Library: Looking into what the library needs are, looking like they will still fund the trivia project.

3.3 Strategic Planning Committee: 2 visits are planned more info to follow at the January meeting

3.4 Village Building Facilities Maintenance Committee: not meeting at this time.

3.5 Whitnall School District Liaison: Holiday break is just around the corner, our most recent school Meeting was the spotlight of students, sports, and faculty.

3.6 Village Chamber of Commerce – nothing at this time,

3.7 Village Liaison: The Village is quiet; this is because of the holidays. President D. Besson is thinking of restarting the Environmental Committee again and is looking for volunteers

4.0 AGENDA ITEMS

4.1 Approval of Minutes November 18th, 2021 minutes were reviewed and corrections were made. A motion was made and seconded (Kiernan/Ludwig) to approve the minutes as presented: Motion carried

4.2 Approval of Library budget report with monthly income/expense – November 2021 After Discussion and explanation there was a motion and second (Harycki/Leonard) to approve the Library budget report and payment of all obligations as presented. Motion carried.

4.3 Approval of Library payrolls – payroll #25 & #26 We had a brief discussion, there was a motion And a second (Ludwig/Komasa) to approve the payroll reports as presented. Motion carried

4.4 Approval of Library Board Fund – income/expense November 2021 -- after a brief discussion, on future purchases possibly low tables for young clients. (Leonard/Kiernan) there was motion to accept the Library Board Fund report as discussed. Motion carried.

4.5 2021 library budget: the board had a discussion on the possible excess of funds and how it Would be handled. No action on this line item.

- 4.6 Discussion on the 2022 budget -- the board motioned and seconded (Leonard/Harycki)
A roll call vote was taken and carried, for the budget for 2022. Discussion was voiced on the Funds needed from the village on the two open positions, filling them in time for the state Documentation that has to be submitted. If the library would have excess funds to return.
 - 4.7 Approval of the 2022 hours of operation -- Motion was made and seconded (Kiernan/Ludwig)
That the hours would remain the same as 2021.
 - 4.8 Building Maintenance Update -- It was a suggestion that as the board gets closer to doing Updates on the building selecting a committee person to work with the Village would be a good Idea. No action was needed.
 - 4.9 Directors Report – M. Riel (Interim Director) brought the committee up date with library current operations. No action required.
 - 4.10 Approval of check-out period for new adult fiction – A motion was made and seconded (Leonard/Komas) and motion carried for the policy on check to now be 3 weeks. Research Had been done around the local surroundings libraries and most of them are also 3 weeks.
 - 4.11 2022 goals for the library – this item was moved to the January agenda
 - 4.12 Personnel report -- M. Riel (Interim Director) informed the board the that the (Joey) will be Be moving to the adult services position on the 12/27 pay period.
 - 4.13 Director hiring -- we have several good candidates and will have more info coming in January.
 - 4.14 Approval of the next meeting – Thursday, January 27th, 2021
- 5.0
Adjournment: Motioned & seconded (Harycki/Leonard) Motion carried. Meeting ended at 7:31 pm