



HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, September 23, 2021 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street).

[Notice is given that a majority of the Village Board may attend this meeting to gather information about the subject matters listed under items 4.9. This meeting may constitute a meeting of the Village Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Village Board will not take formal action at this meeting.]

1.0 ROLL CALL

2.0 PUBLIC COMMUNICATION

3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Finance & Personnel Committee
- 3.2 Friends of the Library Liaison
- 3.3 Strategic Planning Committee
- 3.4 Village Building Facilities Maintenance Committee
 - 3.4.1 Committee recommendation CIP 2022-2026
- 3.5 Whitnall School District Liaison
- 3.6 Village Chamber of Commerce
- 3.7 Village Liaison

4.0 AGENDA ITEMS

- 4.1 Minutes, August 26, 2021 – ACTION
- 4.2 Library budget report with monthly income/expense details – August – ACTION
- 4.3 Library payroll (#19, #20) – ACTION
- 4.4 Library Board Fund – August – ACTION
- 4.5 2021 library budget
 - 4.5.1 Year-end estimate
 - 4.5.2 2021 pay plan
 - 4.5.3 Library Resolution #21-2 – ACTION
 - 4.5.4 Use of unspent funds – ACTION
- 4.6 2022 library budget
 - 4.6.1 Changes and additions – ACTION
 - 4.6.2 Meeting with Village Board: Thursday 10/14
- 4.7 Library Selection Committee – ACTION
 - 4.7.1 Board members who would like to serve
 - 4.7.2 Discussion on procedure

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.8 Strategic Planning Committee – ACTION
 - 4.8.1 Plan for visiting libraries
 - 4.8.2 Board members who would like to help with library visits
- 4.9 Library Building Project – donations, pledges: update
- 4.10 Holiday tree: update
- 4.11 August operations
- 4.12 Personnel report: updates
- 4.13 Interim Director and Circulation Supervisor positions – Evaluation
The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Interim Director and Circulation Supervisor over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.
- 4.14 Next meeting date: Thursday, October 28, 2021 (4th Thursday)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)
Patricia Laughlin, Library Director
September 17, 2021

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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