

The meeting was called to order at 5:45 pm by Chair Leonard.

**1.0 ROLL CALL** – Present: E. Leonard (Chair), Members: T. Kiernan and C. Rogall.  
Assistant Library Director E. Branske. Audience: none

**2.0 PUBLIC COMMUNICATION** – none

**3.0 AGENDA ITEMS**

3.1 Minutes of the September 9, 2021 meeting were reviewed. A motion was made and seconded (Kiernan/Rogall) to approve the minutes as presented; motion passed unanimously.

3.2 Review of implementation plans discussed at the September 9, 2021 meeting: The committee continued discussion on library visits and identified several libraries to consider for visits both within Milwaukee County and in neighboring counties. There was substantial discussion concerning the questions to be asked during site visits, resulting in a tentative list of fourteen questions divided among four categories: community, services, facilities/staff, and future planning.

3.3 Continue developing priorities for action items and implementation plans: The committee planned to continue refining the list of libraries to visit and questions to ask during those visits at subsequent meetings. There was discussion concerning recruitment of individuals to assist with site visits, and a tentative timeline was developed for conducting three site visits in October after the list of libraries and questions are finalized.

3.4 Next meeting date: Thursday, September 23, 2021 at 5:30 pm.

**4.0 ADJOURNMENT:** Motion made and seconded (Kiernan/Rogall) to adjourn at 6:54 pm; motion passed unanimously.

*Eric Branske* / (e-signature)  
Eric Branske, Acting Secretary

Strategic Planning Committee: Emeran Leonard (Chair), Tom Kiernan, Crystal Rogall  
Ex officio: Patricia Laughlin

Distribution: Library Board, Library Director, Library staff, Village Administrator  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department Bulletin Board