



## HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

### HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, July 22, 2021 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

**1.0 ROLL CALL**

**2.0 ANNUAL MEETING**

- 2.1 Election of Officers 2021-2022 – ACTION
- 2.2 Schedule of meetings for 2021-2022 – ACTION

**3.0 PUBLIC COMMUNICATION**

**4.0 COMMITTEE & LIAISON REPORTS**

- 4.1 Finance & Personnel Committee
  - 4.1.1 Library Employee Handbook: update
- 4.2 Friends of the Library Liaison
- 4.3 Village Facilities Building Maintenance Committee
- 4.4 Whitnall School District Liaison
- 4.5 Village Chamber of Commerce
- 4.6 Village Liaison

**5.0 AGENDA ITEMS**

- 5.1 Minutes, June 24, 2021 – ACTION
- 5.2 Library budget report with monthly income/expense details – June – ACTION
- 5.3 Library payroll (#14, #15) – ACTION
- 5.4 Library Board Fund – June – ACTION
- 5.5 Library Committee & Liaison Appointments – ACTION
- 5.6 Holiday tree: removing old trees, restoring area – ACTION
- 5.7 Job description: Desk Clerk – ACTION
- 5.8 Strategic Planning: Continue discussion on getting started – ACTION
- 5.9 2022 Library Budget
  - 5.9.1 Timeline for preparation, Library Board review, submit to Village Administrator
  - 5.9.2 Dates for Village Board review
- 5.10 Milwaukee Co. Federated Library System (MCFLS): System funding 2022, 2023
- 5.11 Wisconsin Trustee Training Week (<https://www.wistrusteetraining.com/>) 8/23 through 8/27
- 5.12 Library Explorer Pass Program: update
- 5.13 June operations
- 5.14 Personnel report: updates
- 5.15 Desk Clerks 7/1 Staff Meeting
- 5.16 Next meeting date: Thursday, August 26, 2021 (4<sup>th</sup> Thursday)

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

## 6.0 ADJOURNMENT

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

July 16, 2021

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS

Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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