

The meeting was called to order at 5:30 p.m. by Acting Chair Lindberg.

1.0 ROLL CALL – Present: M. Lindberg, and B. Ludwig. Director P. Laughlin. Audience: none

2.0 PUBLIC COMMENT – none

3.0 AGENDA ITEM

- 3.1 Minutes of the May 27, 2021 meeting were reviewed. A motion was made a seconded (Lindberg/Ludwig) to approve the minutes as presented; motion passed unanimously.
- 3.2 Committee reviewed the Library budget report with income/expense details for May 2021. After a brief discussion, a motion was made and seconded (Ludwig/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 3.3 Committee reviewed Library payroll (#12, #13). After a brief discussion, a motion was made and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.
- 3.4 Committee reviewed the Library Board Funds for May 2021. After a brief discussion it was moved and seconded (Ludwig/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 3.5 Library Employee Handbook: Preliminary review of revisions to the Village Employee Handbook approved by the Village Board 4/12/2021 and editorial changes suggested by a colleague of Emeran Leonard. The Committee noted several changes and additions to the Library Employee Handbook, incorporating Village Employee Handbook revisions and suggested editorial changes, and one question for Labor Counsel Hubacher.
- 3.6 Compensation & Wages: Due to the time, there is no report.
- 3.7 Next meeting date: Thursday, July 22, 2021 (4th Thursday).

4.0 ADJOURNMENT: Motion was made and seconded (Ludwig/Lindberg) to adjourn at 6:25 pm; motion passed unanimously.

Patricia Laughlin/ (e-signature)
Patricia Laughlin, Acting Secretary

Finance & Personnel Committee: MaryAnn Lindberg, Beth Ludwig
Ex officio: Patricia Laughlin

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