

The meeting was called to order at 6:15 p.m. by Chair Hertel.

1.0 ROLL CALL – Present: L. Hertel, M. Lindberg, and B. Ludwig. Director P. Laughlin.
Audience: none

2.0 PUBLIC COMMENT – none

3.0 AGENDA ITEM

3.1 Minutes of the February 25, 2021 meeting were reviewed. A motion was made and seconded (Ludwig/Hertel) to approve the minutes as presented, M. Lindberg abstained since she was absent; motion passed unanimously.

3.2 Committee reviewed the Library budget report with income/expense details for February 2021. After a brief discussion, a motion was made and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

3.3 Committee reviewed Library payroll (#6, #7). After a brief discussion, a motion was made and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.

3.4 Committee reviewed the Library Board Funds for February 2021. After a brief discussion it was moved and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

3.5 Compensation & Wages: Ms. Laughlin reported on a Virtual Engagement Librarian position that was posted by the Shorewood Public Library. Position is responsible for reference service and managing the library social media presence and webpage content. The position is part time (32 hours/week) with a pay range of \$22.71 - \$29.04. The job title and responsibilities are ideas for future planning.

3.6 Next meeting date: Thursday, April 22, 2021 (4th Thursday).

4.0 ADJOURNMENT: Motion was made and seconded (Lindberg/Hertel) to adjourn at 6:25 pm; motion passed unanimously.

Patricia Laughlin (e-signature)
Patricia Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig
Ex officio: Patricia Laughlin

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