

The meeting was called to order at 5:33 p.m. by Chair Hertel.

**1.0 ROLL CALL** – Present: L. Hertel, M. Lindberg and B. Ludwig. Director P. Laughlin.  
Audience: none

**2.0 PUBLIC COMMENT** – none

**3.0 AGENDA ITEM**

- 3.1 Minutes of the December 17, 2020 meeting were reviewed. A motion was made a seconded (Lindberg/Hertel) to approve the minutes as presented; motion passed unanimously.
- 3.2 Committee reviewed the Library budget report with income/expense details for December 2020. After a brief discussion, a motion was made and seconded (Ludwig/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 3.3 Committee reviewed Library payroll (#27, #28, and #3). After a brief discussion, a motion was made and seconded (Hertel/Ludwig) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.
- 3.4 Committee reviewed the Library Board Funds for December 2020. After a brief discussion it was moved and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 3.5 Next meeting date: Thursday, February 25, 2021 (4<sup>th</sup> Thursday).
- 3.6 Library director's annual evaluation: Motion made and seconded (Hertel/Lindberg) for the Finance & Personnel Committee to enter into closed session pursuant to Wisconsin Statutes §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote: Ayes: Lindberg, Ludwig, and Hertel. Nays: none. Finance & Personnel Committee convened into closed session at 5:45 pm. Motion (Hertel/Lindberg) to re-enter open session at 5:54 pm. Roll Call: Ayes: Lindberg, Ludwig, and Hertel. Nays: none.

**4.0 ADJOURNMENT:** Motion was made and seconded (Lindberg/Ludwig) to adjourn at 5:54 pm; motion passed unanimously.

*Patricia Laughlin* (e-signature)  
Patricia Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig  
Ex officio: Patricia Laughlin

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