

The meeting was called to order at 6:04 p.m. by Chair Hertel.

- 1.0 ROLL CALL** – Present: L. Hertel and M. Lindberg. Director P. Laughlin. Absent: B. Ludwig
- 2.0 PUBLIC COMMENT** – none
- 3.0 AGENDA ITEM**
  - 3.1 Minutes of the November 19, 2020 meeting were reviewed. A motion was made a seconded (Lindberg/Hertel) to approve the minutes as presented; motion passed unanimously.
  - 3.2 Committee reviewed the Library budget report with income/expense details for November 2020. After a brief discussion, a motion was made and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
  - 3.3 Committee reviewed Library payroll (#25 and #26). After a brief discussion, a motion was made and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.
  - 3.4 Committee reviewed the Library Board Funds for November 2020. After a brief discussion it was moved and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
  - 3.5 Next meeting date: Thursday, January 28, 2021 (4<sup>th</sup> Thursday).
- 4.0 ADJOURNMENT:** Motion was made and seconded (Lindberg/Hertel) to adjourn at 6:13 pm; motion passed unanimously.

*Patricia Laughlin/* (e-signature)  
Patricia Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig  
Ex officio: Patricia Laughlin

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