



HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, November 19, 2020 – 6:30 PM
Meeting Notice / Agenda**

Amended

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street). **This meeting will be held online using GoToMeeting room software.**

**Public Meeting URL: <https://global.gotomeeting.com/join/371808525>
or dial in using your phone: 1(571) 317-3112 Access Code: 371-808-525**

1.0 ROLL CALL

2.0 PUBLIC COMMUNICATION

3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Library Study Committee
- 3.2 Finance & Personnel Committee
- 3.3 Friends of the Library Liaison
- 3.4 Whitnall School District Liaison
- 3.5 Village Chamber of Commerce
- 3.6 Village Liaison

4.0 AGENDA ITEMS

- 4.1 Minutes, October 22, 2020 – ACTION
- 4.2 Library budget report with monthly income/expense details – October – ACTION
- 4.3 Library payroll (#23, #24) – ACTION
- 4.4 Library Board Fund – October – ACTION
- 4.5 2020 library budget – year-end estimate
- 4.6 2021 library budget: update, Public Hearing on Monday, November 23 at 7:00 pm
- 4.7 Library Employee Handbook:
 - 4.7.1 Covered beverage containers for employees in public areas – ACTION
 - 4.7.2 Sick leave: accrual, use, payout – ACTION
- 4.8 Virtual Cards for Whitnall Students – Memorandum of Understanding – ACTION
- 4.9 Library Building Program
 - 4.9.1 Design, build process – opinion from Village Attorney
 - 4.9.2 Proposals for Construction Management: update
 - 4.9.3 Joint meeting with Village Board, Monday 12/14/2020 at 6:45 pm
- 4.10 Library Director's annual evaluation: review process
- 4.11 Wright Family Bequest: update
- 4.12 Routes to Recovery grant: update
- 4.13 Hales Corners Library: October-November operations

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

4.14 Personnel report: updates

4.15 Next meeting date: Thursday, December 17, 2020 (3rd Thursday)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director

November 13, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS

Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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