HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, November 19, 2020 – 6:30 PM
Meeting Notice / Agenda
Amended

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street). This meeting will be held online using GoToMeeting room software.

Public Meeting URL: https://global.gotomeeting.com/join/371808525 or dial in using your phone: 1(571) 317-3112 Access Code: 371-808-525

1.0 ROLL CALL
2.0 PUBLIC COMMUNICATION
3.0 COMMITTEE & LIAISON REPORTS
   3.1 Library Study Committee
   3.2 Finance & Personnel Committee
   3.3 Friends of the Library Liaison
   3.4 Whitnall School District Liaison
   3.5 Village Chamber of Commerce
   3.6 Village Liaison
4.0 AGENDA ITEMS
   4.1 Minutes, October 22, 2020 – ACTION
   4.2 Library budget report with monthly income/expense details – October – ACTION
   4.3 Library payroll (#23, #24) – ACTION
   4.4 Library Board Fund – October – ACTION
   4.5 2020 library budget – year-end estimate
   4.6 2021 library budget: update, Public Hearing on Monday, November 23 at 7:00 pm
   4.7 Library Employee Handbook:
      4.7.1 Covered beverage containers for employees in public areas – ACTION
      4.7.2 Sick leave: accrual, use, payout – ACTION
   4.8 Virtual Cards for Whitnall Students – Memorandum of Understanding – ACTION
   4.9 Library Building Program
      4.9.1 Design, build process – opinion from Village Attorney
      4.9.2 Proposals for Construction Management: update
      4.9.3 Joint meeting with Village Board, Monday 12/14/2020 at 6:45 pm
   4.10 Library Director’s annual evaluation: review process
   4.11 Wright Family Bequest: update
   4.12 Routes to Recovery grant: update
   4.13 Hales Corners Library: October-November operations

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.
4.14 Personnel report: updates
4.15 Next meeting date: Thursday, December 17, 2020 (3rd Thursday)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)
Patricia Laughlin, Library Director
November 13, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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