



## **HALES CORNERS LIBRARY**

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

**HALES CORNERS LIBRARY  
BOARD OF TRUSTEES  
Thursday, October 22, 2020 – 6:30 PM  
Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

**1.0 ROLL CALL**

**2.0 PUBLIC COMMUNICATION**

**3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
- 3.2 Finance & Personnel Committee
- 3.3 Friends of the Library Liaison
- 3.4 Whitnall School District Liaison
- 3.5 Village Chamber of Commerce
- 3.6 Village Liaison

**4.0 AGENDA ITEMS**

- 4.1 Minutes, September 24, 2020 – ACTION
- 4.2 Library budget report with monthly income/expense details – September – ACTION
- 4.3 Library payroll (#21, #22) – ACTION
- 4.4 Library Board Fund – September – ACTION
- 4.5 2020 library budget – year-end estimate
- 4.6 Reciprocal Borrowing
  - 4.6.1 Service year October 2019 through September 2020: update
  - 4.6.2 2021 Reciprocal Borrowing payment (actual) from West Milwaukee – ACTION
- 4.7 2021 library budget: update, (budget changes will be distributed at meeting) – ACTION
- 4.8 Library Building Program
  - 4.8.1 Proposals for Construction Management and Architectural & Engineering Study: final review – ACTION
  - 4.8.2 Talking points for library website, stakeholders, community: final review – ACTION
- 4.9 Managing private donations: recommendation from Library Finance & Personnel Committee – ACTION
- 4.10 Library Privacy Policy: final review – ACTION
- 4.11 Virtual Cards with Whitnall School District – Memorandum of Understanding: response from Whitnall School District
- 4.12 Wright Family Bequest: update
- 4.13 MCFLS CARES Act grant: update
- 4.14 Routes to Recovery grant: update

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.15 Hales Corners Library:
  - 4.15.1 Quarantine of library materials
  - 4.15.2 Community health information in public rest rooms
  - 4.15.3 September-October programs: report
- 4.16 Personnel report: updates
- 4.17 Next meeting date: Thursday, November 19, 2020 (3<sup>rd</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

October 19, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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