

The meeting was called to order by Chair, Andrea Hug at 5:40 pm.

1.0 ROLL CALL – Present: Chair Andrea Hug, Diane Edward, Marsha Hammer, Colleen Resendiz, Al Strekow, and Kathy Zellmer. Library Director Patricia Laughlin. Absent: LuAnn Bird, MaryAnn Lindberg, Audience: None

2.0 AGENDA ITEMS

- 2.1 Select a Chair for the Committee: This item was carried over to the next meeting.
- 2.2 Minutes of the May 30, 2019 meeting were reviewed. A motion was made and seconded (Strekow/Hug) to approve; motion passed unanimously.
- 2.3 Architectural and engineering study: Ms. Laughlin reported the Friends of the Library were able to increase their financial support for the study. The fund is now at \$40,000. The Library Board will be looking at a request for proposal (RFP) at their September 24th meeting. The RFP will be put out for bid shortly.
- 2.4 Wright Family Bequest: Ms. Laughlin reported the Wright Family has informed the library they plan on donating \$100,000 for the building expansion project with a focus on accessibility/elevator. Kathy Zellmer and Diane Edward remembered Charlene Wright when all of them were members of the HC Woman’s club. Bill Wright Sr. was a long-time member of the HC Library Board. Bill Wright Jr. worked with the HC Building & Grounds Committee to get automated doors installed at the entrances and to upgrade the public restrooms for better accessibility. Ms. Laughlin noted the Library Board has a policy on Naming Rights that can be reviewed by the Study Committee, with recommendations for changes to go to the Library Board. This will be helpful as the capital campaign gets going.
- 2.5 Library Building Project: report
 - 2.5.1 Talking points: The Library Board will be looking at a series of “Talking Points” about the building expansion project to ensure accurate and consistent information is available to the public, to donors, and used by the Library Board and stakeholders. The “Talking Points” will be used on the library website and in the library newsletter, as well.
- 2.6 Capital campaign:
 - 2.6.1 100 Women Challenge – Library Expansion: Ms. Laughlin reported there are four donation given to the 100 Women Challenge with a fifth woman soon to join the list (in memory of Alice Hain) from her son. This is a fundraising opportunity the Library Study Committee can start promoting as part of the capital campaign.
 - 2.6.2 Grant applications: The Committee discussed making applications to the Holz Family Foundation and to the Reiman Foundation. Diane Edwards and Kathy Zellmer volunteered to work on the grants, with help from others.
- 2.7 Next meeting: The Committee would like to hold their next meeting in-person. Ms. Laughlin will confirm the next meeting by email, depending on availability of the Hunt Room.

3.0 ADJOURNMENT: Motion was made and seconded (Strekow/Resendiz) to adjourn at 6:25

pm; motion passed unanimously.

Patricia Laughlin / (e-signature)
Patricia Laughlin, Acting Secretary

Library Study Committee: Andrea Hug (Chair), LuAnn Bird, Diane Edward, Marsha Hammer, MaryAnn Lindberg, Colleen Resendiz,
Al Strekow, Kathy Zellmer
Ex officio: Patricia Laughlin

Distribute: Library Board, Library Director, Library staff, Village Administrator
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department Bulletin Board