



HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, September 24, 2020 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street). This meeting will be held online using GoToMeeting room software.

Public Meeting URL: <https://global.gotomeeting.com/join/624428557>
or dial in using your phone: 1(571) 317-3112 Access Code: 624-428-557

1.0 ROLL CALL

2.0 PUBLIC COMMUNICATION

3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Library Building Program: Study Committee
- 3.2 Finance & Personnel Committee
- 3.3 Friends of the Library Liaison
- 3.4 Whitnall School District Liaison
 - 3.4.1 Library Board appointment: update
- 3.5 Village Chamber of Commerce
- 3.6 Village Liaison

4.0 AGENDA ITEMS

- 4.1 Minutes, August 27, 2020 – ACTION
- 4.2 Library budget report with monthly income/expense details – August – ACTION
- 4.3 Library payroll (#19 #20) – ACTION
- 4.4 Library Board Fund – August – ACTION
- 4.5 2021 library budget: update, (budget changes will be distributed at meeting) – ACTION
- 4.6 Library Board Bylaws – ACTION
- 4.7 Library Building Program
 - 4.7.1 Construction Management and Architectural & Engineering Study (proposals distributed at meeting)
 - 4.7.2 Talking points for library website, stakeholders, community: review
- 4.8 Virtual Cards with Whitnall School District – Memorandum of Understanding: update
- 4.9 Library Privacy Policy: review
- 4.10 Wright Family Bequest: update
- 4.11 MCFLS CARES Act grant: update
- 4.12 Routes to Recovery grant: update
- 4.13 Hales Corners Library – community meeting rooms: report, library website
- 4.14 September-October programs: report
- 4.15 Coronavirus Response – MCFLS System

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.16 Trustee Training Week 8/24 to 8/28 webinars: sharing
- 4.17 Personnel report: updates
- 4.18 Next meeting date: Thursday, October 22, 2020 (4th Thursday)
- 4.19 Library director's 3rd quarter report.

The Library Board may enter into closed session pursuant to Wisconsin Statutes §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate. (Closed session meeting will be held online using GoToMeeting room software with a passcode required to participate. The public will not be provided the passcode. The Board will reconvene in open session to adjourn.)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director
September 18, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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