



## HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

### HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, June 25, 2020 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street). This meeting will be held online using GoToMeeting room software.

Public Meeting URL: <https://global.gotomeeting.com/join/730117605>  
or dial in using your phone: 1(872) 240-3212 Access Code: 730-117-605

#### 1.0 ROLL CALL

#### 2.0 PUBLIC COMMUNICATION

#### 3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Library Building Program: Study Committee: report
- 3.2 Friends of the Library Liaison
  - 3.2.1 Book donations
- 3.3 Whitnall School District Liaison
- 3.4 Village Chamber of Commerce
- 3.5 Village Liaison

#### 4.0 AGENDA ITEMS

- 4.1 Minutes, May 28, 2020 – ACTION
- 4.2 Library budget report with monthly income/expense details – May – ACTION
- 4.3 Library payroll (#12, #13) – ACTION
- 4.4 Library Board Fund – May – ACTION
- 4.5 Kingdom Hall of Jehovah's Witnesses request to use the library's sidewalk – ACTION
- 4.6 Remote work policy: review
- 4.7 Library Board – Annual meeting, election of officers: preview in preparation for July meeting
- 4.8 MCFLS CARES Act grant: replace wireless access points: report
- 4.9 Routes to Recovery grant: assist local governments with COVID expenditures: report
- 4.10 Reopening the Hales Corners Library: report
- 4.11 Summer reading kick-off, clubs, programs: report
- 4.12 Coronavirus Response – MCFLS System, Village Dept. Heads
- 4.13 Library Trustee Training Week: August 24-28
- 4.14 Projects: Distribution of the Library Employee Handbook
- 4.15 Personnel report: updates, including vacation (time off) for library director
- 4.16 Next meeting date: Thursday, July 23, 2020 (4<sup>th</sup> Thursday)

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.17 Library director's 1<sup>st</sup> & 2<sup>nd</sup> quarter reports and completion of her annual evaluation. The Library Board may enter into closed session pursuant to Wisconsin Statutes §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate. (Closed session meeting will be held online using GoToMeeting room software with a passcode required to participate. The public will not be provided the passcode. The Board will reconvene in open session to adjourn.)

## 5.0 ADJOURNMENT

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

June 19, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS, Mr. Patrick Wagner  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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