



## **HALES CORNERS LIBRARY**

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

### **HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, February 27, 2020 – 6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

#### **1.0 ROLL CALL**

#### **2.0 GENERAL COMMUNICATION**

#### **3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
  - 3.1.1 Architectural and engineering study – funding plan: report
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

#### **4.0 AGENDA ITEMS**

- 4.1 Minutes, November 21, 2019 – ACTION
- 4.2 Minutes, January 23, 2020 – ACTION
- 4.3 Library budget report with monthly income/expense details – January – ACTION
- 4.4 Library payroll (#3 & #4) – ACTION
- 4.5 Library Board Fund – January – ACTION
- 4.6 Library Fund (600-32632): discussion on use – ACTION
- 4.7 2019 Budget – year-end estimate
- 4.8 2019 State Annual Report – ACTION
- 4.9 Employee Handbook: Alcohol and other drug free work section – ACTION
- 4.10 MCFLS 2019 Summary of Services
- 4.11 GALLUP “In U.S., Library Visits Outpaced Trips to Movies in 2019”
- 4.12 Projects: Outside stairs and hand railing, Internet & Email Policy (distribution to staff)
- 4.13 Programs: Valentine Writing Contest
- 4.14 Personnel report: update
- 4.15 Meetings:
  - 4.15.1 Library Directors Advisory Council (2/6/2020)
  - 4.15.2 MCFLS Board (2/27/2020)
- 4.16 Library director’s annual evaluation and 2020 compensation  
The Library Board may enter into closed session pursuant to Wisconsin Statutes §19.85(1)(c), as is required for considering the employment, promotion, compensation

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

or performance evaluation data for the Library Director over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

4.17 Next meeting date: Thursday, March 26, 2020 (4<sup>th</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

February 21, 2020

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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