

The meeting was called to order at 6:15 p.m. by Acting Chair Lindberg

**1.0 ROLL CALL** – Present: M. Lindberg, and B. Ludwig. Absent: L. Hertel. Director P. Laughlin. Audience: none

**2.0 AGENDA ITEM**

2.1 Minutes of the November 21, 2019 meeting were carried over to the February meeting.

2.2 Committee reviewed the Library budget report for December 2019. After a brief discussion, a motion was made and seconded (Ludwig/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

2.3 Committee reviewed Library payroll (#5, #26, #1, & #2). After a brief discussion, a motion was made and seconded (Lindberg/Ludwig) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.

2.4 Committee reviewed the Library Board Funds for December 2019. After a brief discussion it was moved and seconded (Ludwig/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

2.5 Compensation & Wages: No report

2.6 Next meeting date: Thursday, February 27, 2020 (4<sup>th</sup> Thursday)

**3.0 ADJOURNMENT:** Motion was made and seconded (Ludwig/Lindberg) to adjourn at 6:25 p.m.; motion passed unanimously.

*Patricia Laughlin/* (e-signature)  
Patricia Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig  
Ex officio: Patricia Laughlin

Distribution: Library Board, Library Director, Library staff, Village Administrator  
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