



HALES CORNERS LIBRARY

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, November 21, 2019 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street).

1.0 ROLL CALL

2.0 GENERAL COMMUNICATION

- 2.1 Email from Amy Mills, daughter of Priscilla Riebs, regarding the books in memory of her mother

3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Library Building Program: Study Committee
 - 3.1.1 Architectural and engineering study – funding plan: report
 - 3.1.2 Other Village/Library funds – ACTION
 - 3.1.3 Library Board Fund (600-32632): use of this fund – ACTION
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

4.0 AGENDA ITEMS

- 4.1 Minutes, October 24, 2019 – ACTION
- 4.2 Library budget report with monthly income/expense details – October – ACTION
- 4.3 Library payroll (#23 & #24) – ACTION
- 4.4 Library Board Fund – October – ACTION
- 4.5 Friends of the Library: request to serve wine and beer at their annual fundraiser “The Tastes of Hales Corners” on Thursday, March 5, 2020, to close the library at 4 p.m. that day, and to serve wine at the staff appreciation dinner in April – ACTION
- 4.6 MCFLS ILS, Resource Sharing, and Technology Agreement, 2020-2024 – ACTION
- 4.7 2020 Library Budget Goals: review – ACTION
- 4.8 2019 Budget: year-end estimate
- 4.9 Bluemel’s 5-year contract, Library contract – ACTION
- 4.10 Library Director’s annual evaluation: review process
- 4.11 Projects - update: Library Employee Handbook
- 4.12 Personnel report: update, Library Director on vacation/holiday leave 11/25-11/29
- 4.13 Meetings:
 - 4.13.1 Library Directors Advisory Council (11/7/2019)

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

4.13.2 MCFLS Board next meeting 12/16/2019

4.14 Next meeting date: Thursday, December 19, 2019 (3rd Thursday)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director

November 15, 2019

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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