



HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, October 24, 2019 – 6:30 PM
Meeting Notice / Agenda
(Revised)**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116th Street).

1.0 ROLL CALL

2.0 GENERAL COMMUNICATION

3.0 COMMITTEE & LIAISON REPORTS

- 3.1 Library Building Program: Study Committee
 - 3.1.1 Architectural and engineering study – funding plan: report
- 3.2 Building & Grounds Committee
 - 3.2.1 Resignation: Jim Macintosh
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

4.0 AGENDA ITEMS

- 4.1 Minutes, September 26, 2019 with attachments – ACTION
- 4.2 Dan Davis, CG Schmidt: presentation
- 4.3 Greater Milwaukee Foundation: follow-up after September presentation
- 4.4 Library budget report with monthly income/expense details – September – ACTION
- 4.5 Library payroll (#21 & #22) – ACTION
- 4.6 Library Board Fund – September – ACTION
- 4.7 Reciprocal Borrowing
 - 4.7.1 Service year October 2018 through September 2019: update
 - 4.7.2 2020 Reciprocal Borrowing payment (actual) from West Milwaukee – ACTION
 - 4.7.3 2021 Reciprocal Borrowing payment (actual) from MCFLS
- 4.8 2020 Library Budget
 - 4.8.1 Request for \$25,000 for architectural and engineering study: Village President Dan Besson
 - 4.8.2 Library Board Fund (600-32632): use of this fund
- 4.9 MCFLS ILS, Resource Sharing, and Technology Agreement, 2020-2024
- 4.10 MCFLS System Plan 2020
- 4.11 Richard E. Skogg Memorial Fund – ACTION
- 4.12 Projects - update: Library Employee Handbook, 5-year contract with Bluemel's

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.13 Programs: Four Points Library Memory Project ending December 2019
- 4.14 Personnel report: update, Library Director on vacation/holiday leave 11/25-11/29
- 4.15 Meetings:
 - 4.15.1 Library Directors Advisory Council (10/3/2019)
 - 4.15.2 MCFLS Board (9/30/2019)

4.16 Desk Clerk position:

The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Desk Clerks over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

- 4.17 Next meeting date: Thursday, November 21, 2019 (3rd Thursday)

5.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director
October 18, 2019

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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