

The meeting was called to order at 6:15 p.m. by Chair Hertel

1.0 ROLL CALL – Present: L. Hertel and M. Lindberg. Director P. Laughlin. Absent: B. Ludwig. Audience: none

2.0 AGENDA ITEM

- 2.1 Minutes of the August 22, 2019 meeting were reviewed. A motion was made and seconded (Lindberg/Hertel); motion passed unanimously.
- 2.2 Committee reviewed the Library budget report for August 2019. After a brief discussion, a motion was made and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 2.3 Committee reviewed Library payroll (#19 & #20). After a brief discussion, a motion was made and seconded (Hertel/Lindberg) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.
- 2.4 Committee reviewed the Library Board Funds for August 2019. After a brief discussion it was moved and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 2.5 Job description: library page-shelver: After a brief discussion, there was a motion and a second (Lindberg/Hertel) to approve the job description as revised; motion passed unanimously.
- 2.6 Compensation & Wages: Ms. Laughlin reviewed job notices from the North Shore Library for a full-time adult services librarian and a part-time youth services librarian. Pay rates for the two positions are comparable to the HC Library positions.
- 2.7 Next meeting date: Thursday, October 24, 2019 (4th Thursday)

3.0 ADJOURNMENT: Motion was made and seconded (Hertel/Lindberg) to adjourn at 6:29 p.m.; motion passed unanimously.

Patricia Laughlin/ (e-signature)
Pat Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig
Ex officio: Patricia Laughlin

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