



## **HALES CORNERS LIBRARY**

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

### **HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, September 26, 2019 – 6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

#### **1.0 ROLL CALL**

#### **2.0 GENERAL COMMUNICATION**

#### **3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
  - 3.1.1 Architectural and engineering study – funding plan: report
  - 3.1.2 Village Board meeting (9/9/2019: report)
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

#### **4.0 AGENDA ITEMS**

- 4.1 Minutes, August 22, 2019 – ACTION
- 4.2 Mark Maurice, Greater Milwaukee Foundation: presentation
- 4.3 Steve Hesel, MCFLS Agreements 2020-2024: presentation
- 4.4 Library budget report with monthly income/expense details – August – ACTION
- 4.5 Library payroll (#19 & #20) – ACTION
- 4.6 Library Board Fund – August – ACTION
- 4.7 2020 library budget
  - 4.7.1 Update on proposal (distributed at meeting) – ACTION
  - 4.7.2 Report on Village Board presentation (9/25/2019)
- 4.8 Bluemel's Seasonal Maintenance: 5-year contract 2020-2025 – ACTION
- 4.9 2018 State Annual Report: HC Library non-compliance plan – ACTION
- 4.10 Job description: library page
- 4.11 Library Employee Handbook: review
- 4.12 Summer Reading Programs & Clubs: report (distributed at the meeting)
- 4.13 Meeting packet distribution: report on providing print copies and scanned copies
- 4.14 Projects - update: annual cleaning projects, parking lot signs, Priscilla Riebs Memorial
- 4.15 Personnel report: update, library director on vacation 9/27 through 10/7
- 4.16 Meetings:

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

4.16.1 Library Directors Advisory Council (9/5/2019)

4.16.2 MCFLS Board (9/30/2019)

4.17 Library Director's 3<sup>rd</sup> quarterly report:

The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

4.18 Next meeting date: Thursday, October 24, 2019 (4<sup>th</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

September 20, 2019

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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