

The meeting was called to order at 5:35 p.m. by Chair Hertel

**1.0 ROLL CALL** – Present: L. Hertel, M. Lindberg. Director P. Laughlin. Absent: B. Ludwig.  
Audience: none

**2.0 AGENDA ITEM**

2.1 Minutes of the May 23, 2019 meeting were carried over.

2.2 Minutes of the June 27, 2019 meeting were carried over.

2.3 Committee reviewed the Library budget report for June 2019. After a brief discussion, a motion was made and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

2.4 Committee reviewed Library payroll (#15 & #16). After a brief discussion, a motion was made and seconded (Lindberg/Hertel) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.

2.5 Committee reviewed the Library Board Funds for June 2019. After a brief discussion it was moved and seconded (Hertel/Lindberg) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.

2.6 Library/Village Employee Handbook: Ms. Laughlin reviewed pages 44 through the end and the acknowledgement form. After some discussion, a motion was made and seconded (Hertel/Lindberg) to recommend to the full Board the revised Library Employee Handbook; motion passed. It was noted that after Library Board review, this document will go to the Labor Attorney Hubacher for review.

2.7 Compensation & Wages: no report.

2.8 Next meeting date: Thursday, August 22, 2019 (4<sup>th</sup> Thursday)

**3.0 ADJOURNMENT:** Motion was made and seconded (Hertel/Lindberg) to adjourn at 6:15 p.m.; motion passed unanimously.

*Patricia Laughlin/* (e-signature)

Pat Laughlin, Acting Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig  
Ex officio: Patricia Laughlin

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