

The meeting was called to order at 5:32 p.m. by Chair Hertel

1.0 ROLL CALL – Present: L. Hertel, B. Ludwig. Director P. Laughlin. Absent: M. Lindberg.
Audience: none

2.0 AGENDA ITEM

- 2.1 Minutes of the May 23, 2019 meeting were carried over to the next meeting.
- 2.2 Committee reviewed the Library budget report for May 2019. Ms. Laughlin noted details for custodial, special supplies, copier and computer expenses. After a brief discussion, a motion was made and seconded (Hertel/Ludwig) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 2.3 Library payroll (#13 & #14): new to financial reports. Ms. Laughlin explained why payroll information has been added. After a brief discussion, a motion was made and seconded (Hertel/Ludwig) to recommend to the full Board acceptance of the payroll expenses; motion passed unanimously.
- 2.4 Committee reviewed the Library Board Funds for May 2019. Ms. Laughlin noted the summer reading programs expenses (\$1,345.09) that will be covered with private donations and FOL support. After a brief discussion it was moved and seconded (Ludwig/Hertel) to recommend to the full Board acceptance of the identified income and payment of bills; motion passed unanimously.
- 2.5 Library/Village Employee Handbook: Ms. Laughlin reviewed pages 32 through 44. These sections/topics were not covered previously. Review of this document will continue next meeting.
- 2.6 Compensation & Wages: Ms. Laughlin reviewed the job posting for the Franklin Public Library reference librarian position. Salary range is \$52,668-\$60,000. Job responsibilities were noted. The salary is about 8% higher than the HC Library Assistant Library Director salary. Committee noted the upward trend in salaries for librarians.
- 2.7 Next meeting date: Thursday, July 25, 2019 (4th Thursday)

3.0 ADJOURNMENT: Motion was made and seconded (Ludwig/Hertel) to adjourn at 6:13 p.m.; motion passed unanimously.

Beth Ludwig / (e-signature)
Beth Ludwig, Secretary

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig
Ex officio: Patricia Laughlin

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