



## **HALES CORNERS LIBRARY**

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

**HALES CORNERS LIBRARY  
BOARD OF TRUSTEES  
Thursday, June 27, 2019 – 6:30 PM  
Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

**1.0 ROLL CALL**

**2.0 GENERAL COMMUNICATION**

**3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
  - 3.1.1 Architectural and engineering study – funding plan: report
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
  - 3.6.1 Family Night (5/10/19) – statistics
  - 3.6.2 Library Card/Summer Reading Clubs (6/6/19) – statistics
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

**4.0 AGENDA ITEMS**

- 4.1 Minutes, April 25, 2019 – ACTION – carryover
- 4.2 Minutes, May 23, 2019 – ACTION
- 4.3 Library budget report – May 2019 – ACTION
- 4.4 Library payroll report #13 & #14 – ACTION
- 4.5 Library Board Fund – May 2019 – ACTION
- 4.6 Library Board – reappointments
- 4.7 Library Board Bylaws: review revisions – ACTION
- 4.8 Priscilla W. Riebs Memorial – ACTION
- 4.9 HC Historical Society – Request to close library on Tuesday, October 1, 2019 at 4:00 p.m. and to serve wine and beer at the event – ACTION
- 4.10 Certificates of Deposit: report
- 4.11 Projects – update: parking lot signs, landscaping – west hill and south areas
- 4.12 Trustee Training Week: August 12-16, 2019
- 4.13 Security Training (6/22/19): report
- 4.14 Personnel report: update, including upcoming vacation (time off) for library director
- 4.15 2019 Book Squad Volunteers
- 4.16 Summer Reading Programs & Clubs: update

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

- 4.17 Meetings: Library Directors Advisory Council (6/6/2019), MCFLS Board (6/17/2019)
- 4.18 2019 pay plan for Youth Services Librarian and Library Director's 2<sup>nd</sup> quarterly report: The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director, Circulation Supervisor, Youth Services Librarian, Adult Services Librarian/Assistant Director, Library Assistants, Desk Clerks, Pages-Shelvers, Interns, Seasonal Pages, Substitute Librarians, and Substitute Desk Clerks over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

4.19 Next meeting date: Thursday, July 25, 2019 (4<sup>th</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

June 21, 2019

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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