

The meeting was called to order by Acting Chair, Kathy Zellmer at 5:04 pm.

1.0 ROLL CALL – Present: Chair Andrea Hug, (arrived at 5:20), LuAnn Bird, Marsha Hammer, Colleen Resendiz, Al Strekow, and Kathy Zellmer. Library Director Patricia Laughlin. Absent: MaryAnn Lindberg, Diane Edward, Audience: None

2.0 AGENDA ITEMS

- 2.1 Minutes of the March 21, 2019 meeting were reviewed. A motion was made and seconded (Bird/Resendiz) to approve; motion passed unanimously.
- 2.2 Report on March 28th meeting with the Library Board: Ms. Laughlin reported on the need for an architectural & engineering study in order to conduct a successful fundraising campaign. Similar to the report Ms. Laughlin made at the March 21st Study Committee meeting, details on the North Shore Library request for proposal, responses, and final architectural study were given. The Library Board discussed funding for an architectural & engineering study, estimated budget is \$50,000. One library trustee suggested aiming for 50% of this budget from the community. Ms. Laughlin reviewed funds that could be available from the Library Board's undesignated funds and certificates of deposit, help from the Friends of the Library, and other community organizations. The Library Board was in favor of reaching out to the community with help from Andrea Hug, Chair of the Study Committee.
- 2.3 Report on April 17th meeting with HC Chamber Board: Mrs. Hug presented the Case Study information in a power point presentation to the Chamber Board. A request of \$2,000 was made to go towards an architectural and engineering study. There were thoughtful questions and discussion about the accessibility issues. Chamber board president, James Huot, noted that his wife works for Independence First and she may be helpful with the accessibility issues. The Chamber Board will continue their discussion at their next meeting, in May. (Ms. Laughlin asked James Huot to carry this item over to the June Chamber Board meeting because she will be out of town on their meeting date in May.)
- 2.4 Ice damage, leaks presentation: Ms. Laughlin gave the power point presentation that she had used for the Village Board showing problems with ice dams and a leak in the book drop. Ms. Laughlin suggested to the Village Board that a mezzanine, similar to what is found at the Milwaukee Public Library Mitchell Street Branch, could provide needed study room space, without adding library staff, and solve the ice and water issues in the building by redesigning the upper clear-story ceiling. The presentation was well received by the Village Board.

This presentation led to other issues with the building that could be presented with photos or videos. These stories could be used as part of the Case Study for prospective donors along with community presentations.

Al Strekow talked about how plans for the Egg Harbor Library changed to a 2-story building when the architect, in the planning stages, used a power lift and found a clear view of the lake. The 2-story library uses the second floor for private functions that help fund the ongoing maintenance for the library. The architect ended up donating his services as well.

- 2.5 Case Study – The committee reviewed the Case Study based on feedback from the presentation at the HC Chamber Board. Ms. Laughlin suggested using language that tells the whole story more effectively and use accessible as a key word instead of referring to the ADA laws. This change would be helpful in moving forward with the Village Board. It was also recommended to change some of the photos and descriptions to reflect the updated text. Mrs. Hug will provide the Case Study document to Ms. Laughlin for editing.
- 2.6 Capital campaign timeline: Update will be presented at the next meeting.
- 2.7 Next meeting: Thursday, May 30, 2019, starting at 5:00 pm. Meeting location to be determined.

3.0 ADJOURNMENT: Motion was made and seconded (Resendiz/Strekow) to adjourn at 6:01 pm; motion passed unanimously.

LuAnn Bird / (e-signature)
LuAnn Bird, Secretary

Library Study Committee: Andrea Hug (Chair), LuAnn Bird, Diane Edward, Marsha Hammer, MaryAnn Lindberg, Colleen Resendiz, Al Strekow, Kathy Zellmer
Ex officio: Patricia Laughlin

Distribute: Library Board, Library Director, Library staff, Village Administrator
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department Bulletin Board