



## HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

### HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, April 25, 2019 – 6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

#### **1.0 ROLL CALL**

#### **2.0 GENERAL COMMUNICATION**

#### **3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
  - 3.1.1 Architectural and engineering study – funding plan: report
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

#### **4.0 AGENDA ITEMS**

- 4.1 Minutes, March 28, 2019 – ACTION
- 4.2 Library budget report – March 2019 – ACTION
- 4.3 Library Board Fund – March 2019 – ACTION
- 4.4 2019 Library Budget (amended): transfer \$2,000 – ACTION
- 4.5 Youth Services Librarian: job description, pay range – ACTION
- 4.6 Desk Clerk: job description, pay range – ACTION
- 4.7 Patron letter regarding damaged item – ACTION
- 4.8 Library Board – Annual meeting, election of officers
- 4.9 Building & Grounds – Outdoor sign, evergreen trees, plans
- 4.10 Personnel report: update
- 4.11 MCFLS appointment to WPLC Digital Steering Committee
- 4.12 Meetings: Library Directors Advisory Council (4/18/2019), MCFLS Board (4/15/2019)
- 4.13 Youth Services Librarian:

The Library Board may enter into closed session pursuant to Wisconsin Statute §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Youth Services Librarian position over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

4.14 Next meeting date: Thursday, May 23, 2019 (4<sup>th</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

April 22, 2019

cc: Library Board, Library Director, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press

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