



HALES CORNERS LIBRARY

5885 South 116th Street W. BEN HUNT CENTER Hales Corners WI 53130

Telephone (414) 529-6150

HALES CORNERS LIBRARY FINANCE & PERSONNEL COMMITTEE Thursday, February 28, 2019 – 5:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Finance & Personnel Committee will meet at the above date and time at the W. Ben Hunt Center (5885 S. 116th Street).

1.0 ROLL CALL

2.0 AGENDA ITEMS

- 2.1 Minutes, January 24, 2019 – ACTION
- 2.2 Minutes, February 4, 2019 – ACTION
- 2.3 Library budget report with monthly income/expense details – January – ACTION
- 2.4 Library Board Fund – January
 - 2.4.1 Transfer program revenue to unrestricted – ACTION
 - 2.4.2 Fund report – ACTION
- 2.5 The Finance & Personnel Committee may enter closed session pursuant to Wis. Stat. §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data for the Library Director, Circulation Supervisor, Youth Services Librarian, Adult Services Librarian/Assistant Director, Library Assistants, Desk Clerks, Pages-Shelvers, Interns, Seasonal Pages, Substitute Librarians, and Substitute Desk Clerks over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.
- 2.6 Library/Village Employee Handbook: preliminary review of combined handbook (first 10 pages) and review of revised Court Duties section
- 2.7 Compensation & Wages – continue discussion on criteria for reviewing market value
- 2.8 Next meeting date: Thursday, March 28, 2019 (4th Thursday)

3.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director
January 18, 2019

Finance & Personnel Committee: Lindy Hertel (Chair), MaryAnn Lindberg, Beth Ludwig
Ex officio: Patricia Laughlin

cc: Library Board, Library Director, Library staff, Library Bulletin Board, Village Administrator, Village Hall Bulletin Board, Press

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.