

The meeting was called to order at 5:30 p.m. by Acting Chair Bird.

**1.0 ROLL CALL** – Present: Acting Chair: LuAnn Bird, Beth Ludwig (sitting in for MaryAnn Lindberg), Library Trustee, Andrea Hug, FOL Vice-President, Al Strekow, HC Historical Society President, Kathy Zellmer, Diane Edward. Director Patricia Laughlin. Absent: Colleen Resendiz, and MaryAnn Lindberg. Audience: none

**2.0 GETTING STARTED**

2.1 Committee members introduced themselves, talked about their connections to the library, the community.

2.2 Mrs. Bird and Ms. Laughlin reviewed the Committee’s charge, duties, and timeline for reporting back to the Library Board at their February 28<sup>th</sup> meeting. Ms. Laughlin noted this is a Library Board committee and open to the public.

2.3 Mrs. Bird reviewed a draft timeline showing when the Space Needs Committee got started in 2013, the funding and hiring of a library consultant. Committee members had received the facilities study that was prepared by library consultants Himmel & Wilson. Ms. Laughlin and Mrs. Bird briefly reviewed the summary pages from the facilities study noting the Library Board’s decision to not support a new facility or having the Historical Society and Health Department moved from the Hunt Center. Going back to the timeline, Committee discussed fundraising options, tours taken to the Milton Public Library and the need to have an architectural firm and visuals of a proposed renovation. Committee discussed Village Board concerns, need for stronger public input, and costs for building and ongoing maintenance.

2.4 Committee members talked about what information they need and what they should be thinking about in preparation for the next meetings. Photos from a tour of the Milton Public Library will be used at the next meeting to show donor recognition, community partnerships and areas of the library that were sponsored during the fundraising campaign.

2.5 After a brief discussion, the Committee selected Andrea Hug to Chair the meetings and LuAnn Bird to be secretary.

2.6 Next meeting date: Thursday, January 17, 2019 (3<sup>rd</sup> Thursday)

**3.0 ADJOURNMENT:** Motion to adjourn (Hug/Zellmer) at 6:30 p.m.; unanimously approved.

*Patricia Laughlin* / (e-signature)  
Patricia Laughlin, Acting Secretary

Library Study Committee: LuAnn Bird, Diane Edward, Andrea Hug, MaryAnn Lindberg, Colleen Resendiz, Al Strekow, Kathy Zellmer  
Ex officio: Patricia Laughlin

cc: Library Board, Library Director, Library staff, Library Bulletin Board, Village Administrator, Village Hall Bulletin Board