

The meeting was called to order at 6:31 pm by Chair Kiernan.

**1.0 ROLL CALL** – Present: T. Kiernan (Chair), Trustees: P. Harycki , N. Wilkes, B. Shaw, D. Sweet  
Library Director S. Lewin-Lane, Village Liaison M. Eternicka, Absent and excused: Trustees L.  
Komas and E. Leonard

**2.0 PUBLIC COMMENT** – no comment

**3.0 CONSENT AGENDA**

- 3.1 Motion (Shaw/Wilkes) moves to approve minutes from 10/26/23 Library Board Meeting – passed 5-0-2
- 3.2 Motion (Shaw/Wilkes) moves to approve minutes from 9/27/23 joint meeting of Village Board and Library Board – passed 5-0-2
- 3.3 Motion (Shaw/Wilkes) moves to approve Library Budget Report and Board Fund October and November 2023 – passed 5-0-2
- 3.4 Motion (Shaw/Wilkes) moves to approve Library Payroll #22-25 – passed 5-0-2
- 3.5 Motion (Shaw/Wilkes) moves to have next Library Board meeting on Thursday, January 25th, 2024 – passed 5-0-2

**4.0 COMMITTEE AND LIAISON REPORTS**

**5.0 DIRECTOR’S REPORT**

**6.0 AGENDA ITEMS**

- 6.1 Review the Naming Rights Document  
Will be fundraising soon. If a donor wishes to have name as part of building name, that would be a Village decision as the village owns the building. The Naming Rights Document allows individual areas within the library to be named. Library Board was going to suggest edits to document and provide Jesse, the Village attorney, a copy to review.  
Motion (Shaw/Harycki) to approve the Name Rights Document subject to approval by Sandy Kulik, Village Administrator. Discussion: Sweet would like to discuss the time limit of the naming rights. Would like to avoid limiting future library boards the ability to fundraise. Director Lewin-Lane brought up her experience with naming rights and contracts she is familiar with.  
Motion passed 5-0-2
- 6.2 Review of Collection Development Policy: Reconsideration Process timetable  
Discussed current reconsideration process and potential changes that can be made. A couple different changes were suggested. First, how much time should be allowed to review an item that has a reconsideration request. Second, how often an item can be requested to be reconsidered within a specific amount of time.  
Motion (Sweet/Shaw) to move agenda item to January 25<sup>th</sup> agenda to give trustees an opportunity to review current procedure to make more informed suggestions – passed 5-0-2
- 6.3 Request from Hales Corners Chamber of Commerce to serve Alcohol at annual meeting in library on 3/14/24  
Motion (Sweet/Wilkes) moves to approve serving of alcohol by the Hales Corners

- Chamber of Commerce for their annual meeting – passed 5-0-2
- 6.4 Display donation offers from Hales Corners Lions and Friends of the Library for Ben Hunt Room  
Director Lewin-Lane discusses proposed displays in Ben Hunt Room (Friends use of a display rail, Lions use of a display case which they would supply)  
Motion (Harycki/Wilkes) moves to approach village about approval of display rail and display case by outside organizations – passed 5-0-2

**7.0 ADJOURNMENT** Motion (Harycki/Shaw) moves to adjourn meeting – passed 5-0-2

*Seth Harrison* / (e-signature)

Seth Harrison, Assistant Library Manager

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